



# **QSS User Group PSFA Committee**

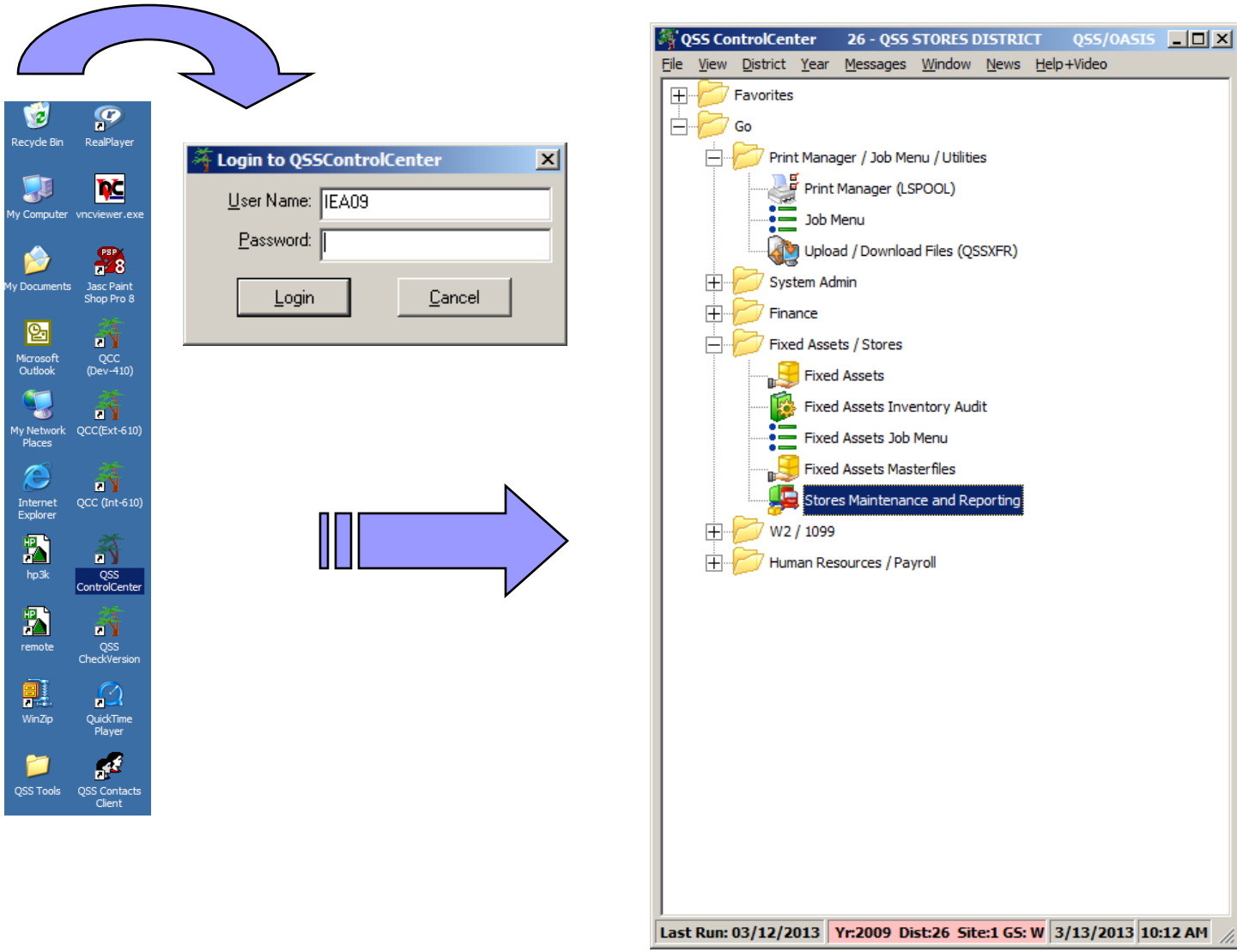
QCC Stores for End Users  
Tuesday April 1, 2014



# Feature Discussion

- Viewing QCC Stores Stock Master File
- Entering Issues and Credits in QCC Stores
- Performing Stock Inspect and Tracking in QCC Stores
- Producing Reports in QCC Stores

# Accessing QCC Stores



# QCC Stores Main Menu – Top Half

The screenshot displays the 'Stores' application window. The title bar shows 'Stores' and '02 - QSSUG WAREHOUSE'. The menu bar includes 'File', 'Options', 'Window', and 'Help'. The toolbar contains icons for file operations and navigation. The main area is divided into a left sidebar and a right search panel.

**Stores Master File Maintenance**

- Warehouses (SXUPDT/1)
- Warehouse Parameters (SSUPDT)
- Warehouse Locators (SXUPDT/2)
- Sites (SXUPDT/3)
- Warehouse-Site Parameters (WSUPDT)
- Warehouse Fiscal Year Control (FYUPDT)
- Stock Classes (SCUPDT)
- Stock Items (SKUPDT)
- Stock-Site Parameters (KSUPDT)
- Stores Prog-Options and Odometers (STPROD)

**Warehouse Tasks**

- Stores Orders (SOUPDT)
- Stores Receipts (SRUPDT)
- Stock Adjustments (SAUPDT)
- Stock Transfers (SKTFRS)
- Pick List Resolution (PLUPDT)

**Issue Requisition Tasks**

- Issues (ISUPDT)
- Issue Approval (IAUPDT)
- Back Issues (BIUPDT)
- Credits (CRUPDT)
- Stock Activity Lookup (SKTRCK)

**Stores Master File Reports**

- Warehouse Descriptions (WH1100)
- Warehouse Parameters (SS1100)
- Warehouse Locator Descriptions (WL1100)
- Site Descriptions (SI1100)
- Warehouse Site Parameters (WS1100)
- Fiscal Year Control (FC1100)
- Stock Class Descriptions (SC1100)
- Stock Site Parameters (KS1100)

**Stores Stock Reports**

- Stock Items Listing (SK1100)
- Stock Status (SK1200)
- Stock Inventory (SK1205)

Search Panel (F3 to search)

Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 6:19:44 AM

# QCC Stores Main Menu – Bottom Half

Stores 02 - QSSUG WAREHOUSE QSS/OASIS

File Options Window Help

Search Panel (F3 to search)

- ... Stock Status (SK1200)
- ... Stock Inventory (SK1205)
- ... Stock Description Labels (SK1150)
- ... Stock Catalog (ST1010)
- ... Stock Catalog Inventory Worksheet (SK1300)
- [-] Stores Tracking / Adjustment Reports
  - ... Stock Item Tracking (ST1500)
  - ... Site Activity (ST1600)
  - ... AUP Tracking (TA1100)
  - ... Stock Adjustment Transactions (SA1100)
- [-] Stores Orders / Receipts Reports
  - ... Order Transactions (SO1100)
  - ... Order Status (SO1200)
  - ... Back Order Transactions (BO1100)
  - ... Receipt Transactions (SR1100)
- [-] Stores Issues / Credits Reports
  - ... Issue Requisitions (IS1100)
  - ... Issue Requisitions Summary (IS1130)
  - ... Back Issue Transactions (BI1100)
  - ... Back Issue Status (BI1110)
  - ... Back Issues without Issue Backs (BI1101)
  - ... Issue Backs not on a Pick List (BI1102)
  - ... Issue Backs on an Unfilled Pick List (BI1103)
  - ... Issue Approval Transactions (IA1100)
  - ... Credit Transactions (CR1100)
  - ... Cancel Transactions (CA1100)
  - ... Pick List Reports (PL1100/PL1110)
  - ... Distribution Reports (IS1110/IS1120)
- [-] Stores Processes
  - ... Autopost Issue Approvals (IA1200)
  - ... Autopost Back Issues (BI1200)
  - ... Generate Pick Lists (PL0100)
  - ... Autofill Pick Lists (PL1200)
  - ... Resynchronize Stock Item Counters (RC1100)
  - ... Year-End Processing (FY1200)
  - ... Update BI/On-hand for New FY (IS1140)

Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 6:21:43 AM

# Stock Item Search Criteria and Results Form

**Stock Items (SKUPDT)**

Warehouse:  FY:  Status:

Added by:  Last changed by:  Last used:

Unit of issue desc/Unit of order desc

Stock number range (up to 5 ranges)

--   --   --

--   --

Last PO #/Vendor #

Last PO #:

Last vendor #:

UOI:

UOO:

Stock class range (up to 5 ranges)

--   --   --   --

Description (Select items to be searched)

Long desc  Short desc  Ext desc

Warehouse locator range (up to 10 ranges)

--   --   --   --

--   --   --   --

Search addtl warehouse locators

AUP/CUP ranges

AUP:  --

CUP:  --

Last order/Last receipt date ranges

Last order dt:  to

Last receipt dt:  to



St	Stock	Stock Desc	Sc	Class Desc	WH Loc	AUP	CUP	UOI	UOI Ratio	UOO

# Stock Item Search Results (without Search Criteria)

St	Stock	Stock Desc	Sc	Class Desc	WH Loc	AUP	CUP	UOI	UOI Ratio	UOO
	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	01	Classroom Supplies	BBB	0.3037	0.3341	EACH	1	BOX
	001030	GLUE STICK, .26 OZ.	01	Classroom Supplies	0	0.4381	0.4819	EA	1	EA
	757003	CLEANSER (30 CANS/CASE)	02	Janitorial Supplies	AAA002	19.7100	21.6810	CASE	1	CAS
	757015	CHALK - ORANGE FIRE (100 STICKS/BOX)	01	Classroom Supplies	AAA002	10.0000	11.0000	BOX	1	BO
	989898	WAX, FLOOR, NON-SKID GLOSSY	02	Janitorial Supplies	123456	7.1802	7.8982	GALLON	1	GALL

# Stock Item Search with Options Dropdown Menu

St	Stock	Stock Desc	Sc	Class Desc	WH Loc	AUP	CUP	UOI	UOI Ratio	UOO
	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	01	Classroom Supplies	BBB	0.3037	0.3341	EACH	1	BOX
	001020	GLUE STICK, 3/4 OZ.	01	Classroom Supplies	0	0.4381	0.4819	EA	1	EA
	75	GLUE STICK, 3/4 OZ. /CASE	02	Janitorial Supplies	AAA002	19.7100	21.6810	CASE	1	CAS
	75	GLUE STICK, 3/4 OZ. (100 STICKS/BOX)	01	Classroom Supplies	AAA002	10.0000	11.0000	BOX	1	BOX
	989898	WAX, FLOOR, NON-SKID GLOSSY	02	Janitorial Supplies	123456	7.1802	7.8982	GALLON	1	GALL

 Inspect stock  
 Track stock



# Stock Item Add/Change/Inspect Form – Stock Definition Tab

**Stock Item Maintenance** [InspectMode]

File Options

FY: 09 Warehouse No: 02 QSSUG WAREHOUSE Stock Class No: 01 Classroom Supplies Open FY: 09, 10

Stock No: 001020 Long Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES Short Desc: WHITE GLUE, 4 OZ.  Include stock item in catalog

Stock Definition | Usage Info | Expanded Desc | Addtl Locations

Primary WH location: BBB <LOCATION NOT DEFINED> No of addtl locations: 10

Unit/Order desc: BOXES Unit/Issue desc: EACH Ratio UOO: 1 to UOI: 1

Max on-hand: 991150 (UOI) Re-order point: 50 (UOI) Max orders backordered: 888899 (UOI)

Issue edit low: 1 high: 1500 Max backissued: 999999 Max issues per site per FY: 9999

Beg Inventory (UOI): 10 Beg AUP: 0.3039 Beg value: 3.04

**Override Surcharges for AUP**

Override warehouse surcharge (Warehouse level schg turned on)

Override stock class surcharge (Stock class level schg turned off)

Add stock item surcharge Stock surcharge %:

**Special Rules**

Calc CUP: Auto

Surcharge acct if manual:

Restock fee: (D/P)

AUP: 0.3037

Curr value: 15.19

CUP: 0.3341

Last order date: / / Last order unit price: 0.0000 Last PO#: Prior FY issues:

Last vendor:

Last receipt date: 06/30/2009 Last receipt unit price: 0.2700

2008 : 1176

2007 : 1741

2006 : 1189

2005 : 1245

2004 : 1234

Added by: DA02 on: 02/23/2009 Changed by: DA02 on: 02/24/2010 at: 01:10:53

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# Stock Item Add/Change/Inspect Form – Usage Info Tab

**Stock Item Maintenance**

File Options

InspectMode

FY: 09 Warehouse No: 02 QSSUG WAREHOUSE Stock Class No: 01 Classroom Supplies Open FY: 09, 10

Stock No: 001020 Long Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES Short Desc: WHITE GLUE, 4 OZ.  Include stock item in catalog

Stock Definition Usage Info Expanded Desc Addtl Locations

<p><b>Orders</b></p> <p>Orders : 0</p> <p>On-order : 0</p> <p>Cancel : 0</p> <p>Backorders : 40</p> <p><b>Receipts</b></p> <p>Units of order : 20</p> <p>Units of issue : 25</p> <p><b>Adjustments</b></p> <p>Adjusted : 45</p>	<p><b>Issues and Credits</b></p> <p>Issues : 30</p> <p>Backissues : 0</p> <p>Credits : 7</p> <p><b>Encumbered Issues</b></p> <p>Issues : 5</p> <p>Backissues : 0</p> <p>Total enc : 5</p>
<p>AUP : 0.3037 CUP : 0.3341 Curr value : 15.19</p>	<p>Stock on shelf : 50 Stock on Hand : 45</p>
<p>Last order date : Last order unit price : 0.0000</p> <p>Last receipt date : 06/30/2009 Last receipt unit price : 0.2700</p> <p>Prior FY issues : 2008 : 1176 2007 : 1741 2006 : 1189 2005 : 1245 2004 : 1234</p>	<p>Last PO : Last vendor :</p>

Added by: DA02 on: 02/23/2009 Changed by: DA02 on: 02/24/2010 at: 01:10:53

Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 10:02:38 AM

# Stock Item Add/Change/Inspect Form – Expanded Desc Tab

The screenshot displays the 'Stock Item Maintenance' application window. The title bar reads 'Stock Item Maintenance'. Below the title bar is a menu bar with 'File' and 'Options', and a toolbar with various icons including a red 'X', a refresh icon, a save icon, a search icon, a green plus icon, a green up arrow icon, a printer icon, and navigation arrows. A red 'InspectMode' button is located in the top right corner of the main area.

Form fields and labels:

- FY: 09
- Warehouse No: 02 QSSUG WAREHOUSE
- Stock Class No: 01 Classroom Supplies
- Open FY: 09, 10
- Stock No: 001020
- Long Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES
- Short Desc: WHITE GLUE, 4 OZ.
- Include stock item in catalog

Navigation tabs: Stock Definition | Usage Info | Expanded Desc | Addtl Locations

The 'Expanded Desc' tab is active, showing a text area with the following content:

```
These glue bottles are ideal  
for use in Grades 3 to 12.  
For K - 2, see stock item  
1021, packaged in a 2 oz  
oversized bottle that is  
easier for young kids to  
grasp.
```

Footer information:

- Added by: DA02 on: 02/23/2009
- Changed by: DA02 on: 02/24/2010 at: 01:10:53
- Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 10:06:17 AM

# Stock Item Add/Change/Inspect Form – Addt'l Locations Tab

**Stock Item Maintenance**

File Options

InspectMode

FY: 09 Warehouse No: 02 QSSUG WAREHOUSE Stock Class No: 01 Classroom Supplies Open FY: 09, 10

Stock No: 001020 Long Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES Short Desc: WHITE GLUE, 4 OZ.  Include stock item in catalog

Stock Definition Usage Info Expanded Desc Addtl Locations

Primary WH location: BBB <LOCATION NOT DEFINED>

**Additional Warehouse Locations**

01.	AAA001	<LOCATION NOT DEFINED>
02.	AAA002	<LOCATION NOT DEFINED>
03.	AAA003	<LOCATION NOT DEFINED>
04.	AAA004	<LOCATION NOT DEFINED>
05.	AAA005	<LOCATION NOT DEFINED>
06.	AAA006	<LOCATION NOT DEFINED>
07.	AAA007	<LOCATION NOT DEFINED>
08.	AAA011	<LOCATION NOT DEFINED>
09.	AAA008	<LOCATION NOT DEFINED>
10.	AAA009	<LOCATION NOT DEFINED>
11.		
12.		
13.		

Added by: DA02 on: 02/23/2009 Changed by: DA02 on: 02/24/2010 at: 01:10:53

Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 10:11:31 AM

# Stores Issue Add Form

**Issues Maintenance** [File Options Items]

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**Issue header**

FY: 09    WH: 02 QSSUG WH    Issue No: \*AUTO\*    Issue Dt: 06/30/2009    Approval Status  
 Site No: 0001 - BRIGHT CREEK ELEM SCHOOL    FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1  
 Desc:    Default acct: L    - - - - -  
 Acct control: 1 (Collapse by acct)    Post mode: E (Encumber on entry/Expense when picked)    Balance:

---

**Issue item entry**

Stock No	Qty requested	CUP	Total cost	UOI Desc	Before SOH	After SOH

Desc: <STOCK ITEM NOT DEFINED>  
 FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1    Balance:

   - - - - -     Back issue BI Qty:    BI Desc:

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**Issue items**

Line	Stock No	Stock description	Unit price	Quantity requested	Total cost	UOI	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-

Yr: 2009 Dist: 26 Site: 1 GS: W 3/13/2013 10:17:53 AM

# Stores Issue Add with use of Account Lookup

**GL Account Lookup** 26 - STORES DIST 26 (QSS ONLY) QSS/OAST

File Options Help

18352 Accounts Read, 2034 Accounts Qualified, 2034 Expense Accounts Page: 1 of 21

Lookup | Advanced Search

Search by:  Account  Advanced

District: 26 Year: 09

FD-RESC-Y-OBJT . SO-GOAL-FUNC-SCH-DD1-DD1  
 01-????-?-4???. ??-????-????-??-??-??

Show Summary  
 Show Accounts  
 Open Accounts Only

Columns to show:  
 Standard  
 All  Minimal

Expense Summary	Working	Revised	Approved
<b>Budget:</b>	6,148,876.41	6,089,048.23	4,241,258.00
Expense:	1,771,936.67		
Pending:	372.71		
Encumbered:	914,427.69		
<b>Total Committed:</b>	2,686,737.07		
<b>Balance:</b>	3,462,139.34	3,402,311.16	1,554,520.93

	FD-RESC-Y-OBJT . SO-GOAL-FUNC-SCH-DD1-DD1	ST	Pseudo	Working	Expensed	Pending	Encumbered	Committed	Balance
1	01-0000-0-4200.00-0110-7350-000-000-000	O		500.00	.00	.00	.00	.00	500.00
2	01-0000-0-4200.00-0110-7400-000-000-000	O		2,500.00	191.59	.00	.00	191.59	2,308.41
3	01-0000-0-4200.00-0110-7700-000-000-000	O		.00	208.98	.00	.00	208.98	-208.98
4	01-0000-0-4200.00-8602-7430-000-000-000	O		200.00	.00	.00	.00	.00	200.00
5	01-0000-0-4200.00-8606-7350-000-000-000	O		300.00	.00	.00	.00	.00	300.00
6	01-0000-0-4200.00-8607-7700-000-000-000	O		.00	208.98	.00	.00	208.98	-208.98
7	01-0000-0-4300.00-0101-7100-000-000-000	O		100.00	242.89	.00	.00	242.89	-142.89
8	01-0000-0-4300.00-0110-7350-000-000-000	O		10,000.00	3,354.08	.00	-464.53	2,889.55	7,110.45
9	01-0000-0-4300.00-0110-7400-000-000-000	O		8,000.00	97.62	.00	187.09	284.71	7,715.29
10	01-0000-0-4300.00-0110-7530-000-000-000	O		2,000.00	898.66	.00	710.62	1,609.28	390.72
11	01-0000-0-4300.00-0110-7530-000-201-000	O		41.00	.00	.00	.00	.00	41.00
12	01-0000-0-4300.00-0110-7700-000-000-000	O		24,325.00	10,585.89	.00	4,695.80	15,281.69	9,043.31
13	01-0000-0-4300.00-0120-8100-000-000-000	O		.00	.00	.00	.00	.00	.00

3/1/2011 6:39 AM

# Stores Issue Add Form (after account look up)

**Issues Maintenance** [AddMode]

File Options Items

Issue header

FY: 09 WH: 02 QSSUG WH Issue No: \*AUTO\* Issue Dt: 06/30/2009 Approval Status  
 Level 1: N  
 Level 2: N  
 Level 3: N

Site No: 0001 - BRIGHT CREEK ELEM SCHOOL FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1  
 Degc: Webinar Supplies Default acct: L 01-0000-0-4300.00-0000-0000-000-000-000  
 Acct control: 1 (Collapse by acct) Post mode: E (Encumber on entry/Expense when picked) Balance:

Issue item entry

+ Add issue item [Enter] Clear issue item info [Ctrl+Alt+F1]

Stock No	Qty requested	CUP	Total cost	UOI Desc	Before SOH	After SOH

Desc: <STOCK ITEM NOT DEFINED>  
 FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1 Balance: 946.83

L - - - - - Back issue BI Qty: BI Desc:

Issue items

X Remove issue item line [Ctrl+Alt+F8] Remove all issue item lines [Alt+Shift+F1] Grid output [Alt+Shift+F11] Copy item line

Line	Stock No	Stock description	Unit price	Quantity requested	Total cost	UOI	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-

Yr: 2009 Dist: 26 Site: 1 GS: W 3/13/2013 10:21:56 AM

# Stores Issue Add Form (drag and drop stock item)

The screenshot displays the 'Issues Maintenance' application window. On the left is a list of stock items, and on the right is the 'Issue header' and 'Issue item entry' form.

St	Stock	Stock Desc
	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTL
	001021	GLUE STICK, RED, 1/2OZ
	001022	GLUE STICK, BLUE, 1/2OZ
	001030	GLUE STICK, .26 OZ.
	015030	CRAYONS 8-ASSORTED COLORS PRIM
	015050	BRUSHES, 3/4" EASEL
	015999	DUAL PENCILS / RED AND BLACK
	026000	BATTERY, ALKALINE, AA
	026021	BATTERY, ALKALINE, 9V
	027000	INNER OFFICE MEMO, HALF SHEET P,
	757003	CLEANSER (30 CANS/CASE
	757008	Climbing Harness - Orange Fire
	757009	Chalk Bag - Sky Blue
	757010	Rock Shoes - Blue Skies
	757012	Rock Shoes - Royal Purple
	757015	CHALK - ORANGE FIRE (100 STICKS/B
	989898	WAX, FLOOR, NON-SKID GLOSSY

**Issue header**

FY: 09 WH: 02 QSSUG WH Issue No: \*AUTO\* Issue Dt: 06/30/2009

Site No: 0001 - BRIGHT CREEK ELEM SCHOOL FD-RESC-Y-OBJT . SO-GOAL-FUNC-SCH-DD1-DD1

Desc: Webinar Supplies Default acct: L 01-0000-0-4300.00-0000-0000-000-000-000

Acct control: 1 (Collapse by acct) Post mode: E (Encumber on entry/Expense when picked) Balance: 946.83

**Issue item entry**

+ Add issue item [Enter] Clear issue item info [Ctrl+Alt+F1] Copy default account [F3]

Stock No	Qty requested	CUP	Total cost	UOI Desc	Before SOH
015030		5.0868	0.00	DZ	74

Desc: CRAYONS 8-ASSORTED COLORS PRIMARY SIZE  
FD-RESC-Y-OBJT . SO-GOAL-FUNC-SCH-DD1-DD1 Balance: 946.83

L 01-0000-0-4300.00-0000-0000-000-000-000 Back issue BI Qty: BI Desc:

**Issue items**

X Remove issue item line [Ctrl+Alt+F8] Remove all issue item lines [Alt+Shift+F1] Grid output [Alt+Shift+F11] Copy item line

Line	Stock No	Stock description	Unit price	Quantity requested	Total cost	UOI	FD-RESC-Y



# Stores Issue Add Form (after quantity entered)

Issue item entry

+ Add issue item [Enter] | Clear issue item info [Ctrl+Alt+F1] | Copy default account [F3]

Stock No	Qty requested	CUP	Total cost	UOI Desc	Before SOH	After SOH
015030	12	5.0868	61.04	DZ	74	62

Desc: CRAYONS 8-ASSORTED COLORS PRIMARY SIZE  
FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1 Balance: 946.83

L 01-0000-0-4300.00-0000-0000-000-000-000  Back issue BI Qty:  BI Desc:

# Stores Issue Add Form (after 'Add issue item')

**Issues Maintenance**

File Options Items

Issue header

FY: 09 WH: 02 QSSUG WH Issue No: \*AUTO\* Issue Dt: 06/30/2009 Approval Status  
 Level 1: N  
 Level 2: N  
 Level 3: N

Site No: 0001 - BRIGHT CREEK ELEM SCHOOL FD-RESC-Y-OBJT . SO-GOAL-FUNC-SCH-DD1-DD1  
 Desc: Webinar Supplies Default acct: L 01-0000-0-4300.00-0000-0000-000-000-000  
 Acct control : 1 (Collapse by acct) Post mode : E (Encumber on entry/Expense when picked) Balance : 946.83

Issue item entry

+ Add issue item [Enter] Clear issue item info [Ctrl+Alt+F1]

Stock No	Qty requested	CUP	Total cost	UOI Desc	Before SOH	After SOH

Desc: <STOCK ITEM NOT DEFINED>  
 FD-RESC-Y-OBJT . SO-GOAL-FUNC-SCH-DD1-DD1 Balance : 946.83

L - - - - - Back issue BI Qty: BI Desc:

Issue items

Remove issue item line [Ctrl+Alt+F8] Remove all issue item lines [Alt+Shift+F1] Grid output [Alt+Shift+F11] Copy item line

Line	Stock No	Stock description	Unit price	Quantity requested	Total cost	UOI	FD-RESC-Y-OB.
0001	015030	CRAYONS 8-ASSORTED COLORS PRIMARY SIZE	5.0868	12	61.04	DZ	01-0000-0-430

Yr: 2009 Dist: 26 Site: 1 GS: W 3/13/2013 10:31:31 AM

# Stores Issue Add Form (right click context menu)

**Issues Maintenance** [AddMode]

File Options Items

Issue header

FY: 09 WH: 02 QSSUG WH Issue No: \*AUTO\* Issue Dt: 06/30/2009 Approval Status  
 Level 1: N  
 Level 2: N  
 Level 3: N

Site No: 0001 - BRIGHT CREEK ELEM SCHOOL FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1  
 Degc: Webinar Supplies Default acct: L 01-0000-0-4300.00-0000-0000-000-000-000  
 Acct control: 1 (Collapse by acct) Post mode: E (Encumber on entry/Expense when picked) Balance: 946.83

Issue item entry

+ Add issue item [Enter] Clear issue item info [Ctrl+Alt+F1]

Stock No	Qty requested	CUP	Total cost	UOI Desc	Before SOH	After SOH

Desc: <STOCK ITEM NOT DEFINED>  
 FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1 Balance: 946.83

L - - - - - Back issue BI Qty: BI Desc:

Issue items

Remove issue item line [Ctrl+Alt+F8] Remove all issue item lines [Alt+Shift+F1] Grid output [Alt+Shift+F11] Copy item line

Line	Stock No	Stock description	Unit price	Quantity requested	Total cost	UOI	FD-RESC-Y-OB
0001	015030	CRAYONS 8-ASSORTED COLORS PRIMARY SIZE	5.0868	12	61.04	DZ	01-0000-0-430

Inspect stock  
 Track stock

Yr: 2009 Dist: 26 Site: 1 GS: W 3/13/2013 10:33:23 AM

# Stores Issue Add Form (Save and Stay [F9])

Issues Maintenance

File Options Items

Issue No 091198 was added successfully AddMode

Issue header

FY: 09 WH: 02 QSSUG WH Issue No: \*AUTO\* Issue Dt: 06/30/2009 Approval Status  
 Level 1: N  
 Level 2: N  
 Level 3: N

Site No: 0001 - BRIGHT CREEK ELEM SCHOOL FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1- DD1  
 Desc: Default acct: L - - - - -

Acct control: 1 (Collapse by acct) Post mode: E (Encumber on entry/Expense when picked) Balance: 946.83

Issue item entry

Issue added

Issue No 091198 was added successfully  
 Level 1 approval: N  
 Level 2 approval: N  
 Level 3 approval: N

OK

Line	Stock No	Stock description	Unit price	Quantity requested	Total cost	UOI	FD-RESC-Y-OB

Yr: 2009 Dist: 26 Site: 1 GS: W 3/13/2013 10:36:25 AM

# Stores Issue Search Request and Results Form (after adding Issue 091198)

02 - QSSUG WAREHOUSE QSS/OASIS

Issues (ISUPDT)

FY: 09 WH: 02 QSSUG WH Issue No: 091198

Issue Dt: 06/30/2009 GL Mode: E(Encumber on entry/Expense when picked, Acct Ctrl: 1(Collapse by acct)

Issue Desc: Webinar Supplies

Site No: 0001 Site name: BRIGHT CREEK ELEM SCHOOL

Approval status 1: N Date: Time: Approver:

Approval status 2: N Date: Time: Approver:

Approval status 3: N Date: Time: Approver:

Added by: DEAl on: 03/13/2013 at: 10:34:29

Line	Stock No	Stock description	Unit price	Requisition Qty	Total cost	UOI	Status
0001	015030	CRAYONS 8-ASSORTED COLORS PRIMARY SIZE	5.0868	12	61.04	DZ	Encumbered

# Extend Stores Issue

Stores - Issues (ISUPDT) 02 - QSSUG WAREHOUSE QSS/OASIS

File Options Help+Video

Extend this issue [Alt+X]

**Issues (ISUPDT)**

FY: 09 WH: 02 QSSUG WH Issue No: 091198

Issue Dt: 06/30/2009 GL Mode: E(Encumber on entry/Expense when picked,Acct Ctrl: 1(Collapse by acct)

Issue Desc: Webinar Supplies

Site No: 0001 Site name: BRIGHT CREEK ELEM SCHOOL

Approval status 1: N Date: Time: Approver:

Approval status 2: N Date: Time: Approver:

Approval status 3: N Date: Time: Approver:

Added by: DEAl on: 03/13/2013 at: 10:34:29

Line	Stock No	Stock description	Unit price	Requisition Qty	Total cost	UOI	Stat
0001	015030	CRAYONS 8-ASSORTED COLORS PRIMARY SIZE	5.0868	12	61.04	DZ	Encum

Yr: 2009 Dist: 26 Site: 1 GS: W 3/13/2013 10:50:01 AM

# Extend Stores Issue (add line item)

**Issues Maintenance** (X)tendMode

File Options Items

Issue header

FY: 09 WH: 02 QSSUG WH Issue No: 091198 Issue Dt: 06/30/2009 Approval Status  
 Level 1: N  
 Level 2: N  
 Level 3: N

Site No: 0001 - BRIGHT CREEK ELEM SCHOOL FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1  
 Desc: Webinar Supplies Default acct: L 01-0000-0-4300.00-0000-0000-000-000-000  
 Acct control: 1 (Collapse by acct) Post mode: E (Encumber on entry/Expense when picked) Balance: 946.83

Issue item entry

+ Add issue item [Enter] Clear issue item info [Ctrl+Alt+F1] Copy default account [F3]

Stock No	Qty requested	CUP	Total cost	UOI Desc	Before SOH	After SOH
015999	4	26.2500	105.00	BOX	10	6

Desc: DUAL PENCILS / RED AND BLACK  
 FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1 Balance: 946.83  
 L 01-0000-0-4300.00-0000-0000-000-000-000 Back issue BI Qty: BI Desc:

Issue items

X Remove issue item line [Ctrl+Alt+F8] Remove all issue item lines [Alt+Shift+F1] Grid output [Alt+Shift+F11] Copy item line

Unit price	Quantity requested	Total cost	UOI	Status	Picklist	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1	Que
5.0868	12	61.04	DZ	Encumbered	000000	01-0000-0-4300.00-0000-0000-000-000-000	bac

Yr: 2009 Dist: 26 Site: 1 GS: W 3/13/2013 11:35:38 AM

# Extend Stores Issue (after add line item)

**Issues Maintenance** [X] [ ] [ ] [X]

File Options Items

(X)tendMode

---

**Issue header**

FY: 09 WH: 02 QSSUG WH Issue No: 091198 Issue Dt: 06/30/2009 Approval Status  
 Level 1: N  
 Level 2: N  
 Level 3: N

Site No: 0001 - BRIGHT CREEK ELEM SCHOOL FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1  
 Desc: Webinar Supplies Default acct: L 01-0000-0-4300.00-0000-0000-000-000-000  
 Acct control: 1 (Collapse by acct) Post mode: E (Encumber on entry/Expense when picked) Balance: 946.83

---

**Issue item entry**

+ Add issue item [Enter] Clear issue item info [Ctrl+Alt+F1]

Stock No	Qty requested	CUP	Total cost	UOI Desc	Before SOH	After SOH

Desc: <STOCK ITEM NOT DEFINED>  
 FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1 Balance: 946.83

L - - - - - Back issue BI Qty: BI Desc:

---

**Issue items**

X Remove issue item line [Ctrl+Alt+F8] Remove all issue item lines [Alt+Shift+F1] Grid output [Alt+Shift+F11] Copy item line

Unit price	Quantity requested	Total cost	UOI	Status	Picklist	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1	Que	bac
5.0868	12	61.04	DZ	Encumbered	000000	01-0000-0-4300.00-0000-0000-000-000-000		
26.2500	4	105.00	BOX			01-0000-0-4300.00-0000-0000-000-000-000		

---

Yr: 2009 Dist: 26 Site: 1 GS: W 3/13/2013 11:37:10 AM



# Extend Stores Issue (after save)

Issues Maintenance

File Options Items

Issue No 091198 was changed successfully (X)tendMode

Issue header

FY: 09 WH: 02 QSSUG WH Issue No: 091198 Issue Dt: 06/30/2009 Approval Status  
 Level 1: N  
 Level 2: N  
 Level 3: N

Site No: 0001 - BRIGHT CREEK ELEM SCHOOL FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1  
 Degc: Webinar Supplies Default acct: L 01-0000-0-4300.00-0000-0000-000-000-000  
 Acct control: 1 (Collapse by acct) Post mode: E (Encumber on entry/Expense when picked) Balance: 946.83

Issue item entry

+ Add issue item [Enter] Clear issue item info [Ctrl+Alt+F1]

Stock No	Qty requested	CUP	Total cost	UOI Desc	Before SOH	After SOH

Issue changed

Issue No 091198 was changed successfully

OK

issue item lines [Alt+Shift+F1] Grid output [Alt+Shift+F11] Copy item line

price	requested	cost	UOI	Status	Picklist	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1	Que	bac
5.0868	12	61.04	DZ	Encumbered	000000	01-0000-0-4300.00-0000-0000-000-000-000		
26.2500	4	105.00	BOX			01-0000-0-4300.00-0000-0000-000-000-000		

Yr: 2009 Dist: 26 Site: 1 GS: W 3/13/2013 11:38:10 AM

# Stores Credit Search Request and Results Form

02 - QSSUG WAREHOUSE QSS/OASIS

**Credits (CRUPDT)**

FY: 09 WH: 02 QSSUG WH Issue No: 091071

Issue Dt: 06/30/2009 GL Mode: X(Expense immediately on entry) Acct Ctrl: 1(Collapse by acct)

Issue Desc: JONES / SMITH - 4TH GRADE Site name: ELMER FUDD CHARTER SCHOOL

Site No: 0005

Display filter: Show all issue items

Approval status 1: N Date: Time: 01:00:00

Approval status 2: N Date: Time: 01:00:00

Approval status 3: N Date: Time: 01:00:00

Added by: DA02 on: 02/24/2010 at: 01:16:20

Issue item lines

Line	Stock No	Stock description	Unit price	Requisition Qty	Total cost	UOI	Status
0001	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	0.2706	5	1.35	EACH	Expensed
0002	001030	GLUE STICK, .26 OZ.	0.4786	2	0.96	EA	Expensed
0003	989898	WAX, FLOOR, NON-SKID GLOSSY	7.8982	1	7.90	GALLON	Expensed

Credits on file

Line	Credit date	Credit Qty	Unit price	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1
0001	06/30/2009	3	0.2706	TYPED IN WRONG ISSUE QTY...SHE ONLY WANTED 2.	01-0000-0-4300.00-0101-7100-000-000-000
0001	06/30/2009	2	0.2706	now she says she doesn't like our glue!	01-0000-0-4300.00-0101-7100-000-000-000

# Stores Credit Add Form

**Credits Maintenance**

File Options

Issue information

FY:  WH:  **QSSUG WH** Issue No:  Line No:  Sk No:

Issue Dt: 06/30/2009 GL Mode: X (Expense immediately on entry) Acct Ctrl: 1 (Collapse by acct)

Issue Desc: JONES / SMITH - 4TH GRADE Site No: 0005 Site name: ELMER FUDD CHARTER SCHOOL

Credit items

Line	Stock No	Stock description	Unit price	Requisition Qty	Total cost	UOI	Status	Picklist	FD-RESC-Y-
0002	001030	GLUE STICK, .26 OZ.	0.4786	2	0.96	EA	Expensed	097480	01-0000-0-
0003	989898	WAX, FLOOR, NON-SKID GLOSSY	7.8982	1	7.90	GALLON	Expensed	097480	01-0000-0-

Credit information for Line No: 0002 Sk No: 001030

Credit:  Date:  Total credits: 1 Amt available to credit: 1

Reason:

Credit surcharge back to user  
 Charge restocking fees

Total fee amount: 0.00

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:51:33 AM

# Stores Tracking Request Form (Right click on Stock Item)

Stores - Stock Activity Lookup (SKTRCK)

File Options

**Stock Activity Lookup (SKTRCK)**

FY: 09 WH: 02 QSSUG WH Sk No: 001020

Sk Class: 01 - Classroom Supplies

Sk Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES

Site Selection for Issues and Credits

All

FY processing: Process any open FY Sort by: Transaction date

**Excluded transaction types**

Transaction type	From No	To No	From Date	To Date	
Issues :			///	///	
Credits :			///	///	
Back issues :			///	///	
Cancel <del>ed</del> issues :			///	///	
Stores <u>o</u> rders :			///	///	
Back <u>o</u> rders :			///	///	
Stores <u>r</u> ceipts :			///	///	
<u>A</u> ddjustments :			///	///	
[None]			///	///	
[None]			///	///	
[None]			///	///	

View: 2009 Dist 26 Site: 1 CE: W 2/1/2011 6:52:10 AM

# Stores Tracking Request Form (from Menu)

Stores - Stock Activity Lookup (SKTRCK) 02 - QSSUG WAREHOUSE QSS/OASIS

File Options Window Help

Stores Master File Maintenance

- Warehouses (SXUPDT/1)
- Warehouse Parameters (SSUPDT)
- Warehouse Locators (SXUPDT/2)
- Sites (SXUPDT/3)
- Warehouse-Site Parameters (WSUPDT)
- Warehouse Fiscal Year Control (FYUPDT)
- Stock Classes (SCUPDT)
- Stock Items (SKUPDT)
- Stock-Site Parameters (KSUPDT)
- Stores Prog-Options and Odometers (STPROD)

Warehouse Tasks

- Stores Orders (SOUPDT)
- Stores Receipts (SRUPDT)
- Stock Adjustments (SAUPDT)
- Stock Transfers (SKTFERS)
- Pick List Resolution (PLUPDT)

Issue Requisition Tasks

- Issues (ISUPDT)
- Issue Approval (IAUPDT)
- Back Issues (BIUPDT)
- Credits (CRUPDT)
- Stock Activity Lookup (SKTRCK)**

Stores Master File Reports

- Warehouse Descriptions (WH1100)
- Warehouse Parameters (SS1100)
- Warehouse Locator Descriptions (WL1100)
- Site Descriptions (SI1100)
- Warehouse Site Parameters (WS1100)
- Fiscal Year Control (FC1100)
- Stock Class Descriptions (SC1100)
- Stock Site Parameters (KS1100)

Stores Stock Reports

- Stock Items Listing (SK1100)
- Stock Status (SK1200)
- Stock Inventory (SK1205)
- Stock Description Labels (SK1150)
- Stock Catalog (ST1010)
- Stock Catalog Inventory Worksheet (SK1300)

**Stock Activity Lookup (SKTRCK)**

FY: 09 WH: 02 QSSUG WH Sk No:

Sk Class: <STOCK CLASS NOT DEFINED>

Sk Desc: <STOCK ITEM NOT DEFINED>

Site Selection for Issues and Credits

All

FY processing: Process any open FY Sort by: Transaction date

Excluded transaction types

Transaction type	From No	To No	From Date	To Date
Issues :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Credits :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Back issues :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Canceled issues :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Stores orders :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Back orders :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Stores receipts :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Adjustments :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[None]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[None]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[None]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[None]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:56:07 AM

# Stores Tracking Search Results for Stock Item 1020

## Top Half of Form with Summary

Online Tracking

File Views Pages

District: 026 Year: 2009 Stock Activity Tracking QSS/OASIS Page 1 of 1

### Stock Item

Year: 2009 Warehouse: 02 Stock No: 001020  
 Sk Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES  
 Class: Classroom Supplies WH Loc: BBB  
 AUP: 0.4173 Unit of Ord: BOXES Qty On-Hand: 139.00  
 CUP: 0.4590 Unit of Iss: EACH Beg Balance: 10.00

### Transaction Counts

Records Read	Adjustments	Issues	Orders	Receipts
35	3	20	3	4
Selected	Credits	Back Issues	Back Orders	Cancelled
35	3	0	2	0

### Transaction Selection Criteria

**FY Processing:** All open fiscal years  
**Sort Order:** Transaction Date  
**Site Selection:** Include all sites

Type	Transaction No		Transaction Date	
	From	To	From	To
IS				
CR				
BI				
CA				
OR				
BO				
RE				
AD				

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:59:49 AM

# Stores Tracking Search Results for Stock Item 1020 Bottom Half of Form with Transactions

Reference	Date	Time	Quantity	Unit Price	Status	Site	Site Name
IS-062602-0001	06/30/2009		1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-062603-0001	06/30/2009		1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-062605-0001	06/30/2009		1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-062606-0002	06/30/2009		1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
AD-000000-0000	06/30/2009	00:59:14	5.00	0.0000			
IS-052645-0001	06/30/2009	01:13:46	1.00	0.3341	E	0001	A GRADE ELEMENTARY SCHOOL
IS-091071-0001	06/30/2009	01:16:20	5.00	0.2706		0005	ELMER FUDD CHARTER SCHOOL
CR-091071-0001	06/30/2009	01:20:16	3.00	0.2706		0005	ELMER FUDD CHARTER SCHOOL
IS-080674-0001	06/30/2009	01:24:03	1.00	0.3341	E	0001	A GRADE ELEMENTARY SCHOOL
IS-091089-0001	06/30/2009	02:06:14	1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
SO-090164-0002	06/30/2009	04:35:16	40.00	0.2875			
IS-091087-0002	06/30/2009	05:22:13	2.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
SO-090180-0001	06/30/2009	06:13:16	100.00	0.3600			
SR-090180-0001	06/30/2009	06:27:40	100.00	0.4740			
IS-091116-0001	06/30/2009	06:42:54	6.00	0.4590	E	0001	A GRADE ELEMENTARY SCHOOL
SO-090171-0001	06/30/2009	10:57:58	25.00	0.2700			
SR-090171-0001	06/30/2009	11:08:05	10.00	0.4480			
SR-090171-0001	06/30/2009	11:09:27	5.00	0.2700			
BO-090171-0001	06/30/2009	11:09:27	5.00	0.0000			
AD-000000-0000	06/30/2009	11:19:38	- 10.00	0.0000			
IS-091088-0001	06/30/2009	11:35:22	5.00	0.3341		0002	B GRADE HIGH SCHOOL
IS-061510-0001	06/30/2009	11:41:59	1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
CR-091087-0002	06/30/2009	11:47:32	2.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-091100-0001	06/30/2009	13:31:46	2.00	0.3341	E	0001	A GRADE ELEMENTARY SCHOOL
IS-757001-0002	06/30/2009	13:43:05	1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-757002-0002	06/30/2009	14:04:54	1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-757003-0001	06/30/2009	14:41:34	1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-091101-0001	06/30/2009	16:25:28	1.00	0.3341	E	0001	A GRADE ELEMENTARY SCHOOL
CR-091071-0001	06/30/2009	16:28:57	2.00	0.2706		0005	ELMER FUDD CHARTER SCHOOL
IS-091090-0001	06/30/2009	17:45:16	10.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
SR-090164-0002	06/30/2009	20:05:15	10.00	0.1890			
BO-090164-0002	06/30/2009	20:05:15	35.00	0.0000			
IS-062701-0002	06/30/2009	22:27:45	1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL

Yr: 2009 Dist: 26 Site: 1 GS: W | 3/1/2011 | 7:01:56 AM

# Stores Tracking Showing Drilldown to Order Detail

Online Tracking

File Views Pages

District: 026 Year: 2009 Order Tracking QSS/OASIS

Page 1 of 1

**Order**

Year: 2009 Warehouse: 02 Order No: 090180  
 Order Date: 06/30/2009 PO No: 091112 Status: R  
 Order Desc: SPECIAL ORDER  
 Vendor: 111615 STAPLES  
 Order Qty: 200.00 Order Cost: 88.00  
 Rec'd Qty: 100.00 Tax Amt: 8.36 ( 9.5000%)  
 Handling: 15.95

Line	Stock No	Description	Unit Price	Order Qty	Line Total	Received	Back Orders	Back Orders Received	Status
0001	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	0.3600	100.00	36.00	100.00	0.00	0.00	O
0002	001030	GLUE STICK, .26 OZ.	0.5200	100.00	52.00	0.00	0.00	0.00	O

Template: stris  
 Generated: 03/01/2011 at 7:03:56 AM

Page 1 of 1

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 7:04:58 AM



# Stores Tracking Showing Drilldown to Adjustment Detail

Online Tracking

File Views Pages

District: 026 Year: 2009 Adjustment Tracking QSS/OASIS

Page 1 of 1

**Adjustment**

District: 026 Warehouse: 02 Year: 2009  
Stock No: 001020 WHITE GLUE, 4 OZ. SQUEEZE BOTTLES

Date	Quantity	Value	Xfer	WH	New?	Description
20090630	5.00	1.23	--			RECONCILIATION WITH WAREHOUSE INVENTORY

Template: strad  
Generated: 03/01/2011 at 7:05:10 AM

Page 1 of 1

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 7:06:09 AM

# Stores Tracking Showing Drilldown to Issue Detail

Online Tracking

File Views Pages

District: 026 Year: 2009 Issue Tracking QSS/OASIS

Page 1 of 1

**Issue**

Year: 2009 Warehouse: 02 Issue No: 091116  
 Issue Date: 06/30/2009 Site: 0001  
 Issue Desc: Special Issue  
 GL Mode: E Acct Control: 1 Version: G

**Approval Status**

Status	Date	Time	Opr ID
N			
N			
N			

Line	Stock No	Site	Pick List	Issue Qty	Unit Price	Status	Credits	Cancel
0001	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	000000	6.00	0.4590	E	0.00	0.00
		01-0000-0-4300.00-0110-7350-000-000-000						
0002	001030	GLUE STICK, .26 OZ.	000000	6.00	0.4819	E	0.00	0.00
		01-0000-0-4300.00-0110-7350-000-000-000						
0003	757015	CHALK - ORANGE FIRE (100 STICKS/BOX)	000000	1.00	11.0000	E	0.00	0.00
		01-0000-0-4300.00-0110-7350-000-000-000						

Template: stris  
Generated: 03/01/2011 at 7:06:24 AM

Page 1 of 1

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 7:07:25 AM

# Stores Tracking Showing Drilldown to Credit Detail

Online Tracking

File Views Pages

District: 026 Year: 2009 Issue Line Item Tracking QSS/OASIS

Page 1 of 1

**Issue Line Item**

District: 026 Warehouse: 02 Year: 2009  
 Issue: 091071 Line: 0001 Site: 0005  
 Stock No: 001020 WHITE GLUE, 4 OZ. SQUEEZE BOTTLES  
 Issue Qty: 5.00 Credit Qty: 5.00 Cancel Qty: 0.00  
 Unit Price: 0.2706 Surcharge: 0.0246 Add Charge: 0.0000

**Surcharge Info**

Type	Percent	AcctClass
WH	10.0000	01-0000-0-4300.00-0110-7350-000-000-000
SC	0.0000	-----
SK	0.0000	-----

Type	Date	Qty	Price	AcctClass	Restock Fee Surcharge	Qty Recd/Filled	Back Iss/Credit	Cancel Qty
CR	06/30/2009	3.00	0.2706	010000043000001017100000000000	0.00 0.0246	0.00	0.00	0.00
CR	06/30/2009	2.00	0.2706	010000043000001017100000000000	0.00 0.0246	0.00	0.00	0.00

Template: stris  
Generated: 03/01/2011 at 7:08:25 AM

Page 1 of 1

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 7:09:43 AM

# Stock Item Master Report Request Form

The screenshot shows a software application window titled "Stores" with a subtitle "02 - QSSUG WAREHOUSE" and "QSS/OASIS". The window has a menu bar with "File" and "Options" and a toolbar with icons for file operations. The main content area is titled "Stock Items Master Report (SK1100)" and contains the following form fields:

Warehouse:

FY:

Report title:

Report sort:

Include:

Print additional warehouse locators

Print last order, receipt and vendor data

At the bottom of the window, a status bar displays: Yr: 2009 Dist: 26 Site: 1 GS: W | 3/13/2013 | 12:02:32 PM

# Stock Item Master Report Sample

View #1 - C:\Users\don\AppData\Roaming\qss\UserFiles\SVR.hp3k.qss.com.PORT.29410\Don Hemwall\PrintFiles\LSPL-20130313-JO...

File Options

Enter search text

26 QSS STORES DISTRICT ACTIVE STOCK ITEMS J657 SK1100 H.00.02 03/13/13 PAGE 1  
 WAREHOUSE NUMBER: 02 Sample for Webinar FISCAL YEAR: 09  
 01 Classroom Supplies

STOCK NUMBER	DESCRIPTIONS	UNIT OF ORDER	UNIT OF ISSUE	RATIO	INC UOO	WHOUSE	BEG INV	RE-ORDER	LOW HI	ISS	MAX	IBISS	WHSC	RES	FEE	CALC
				UOO : UOI	CAT	LOCATOR	BEG AUP	MAXONHAND	MAX	ISS	MAX	OBORD	SCSC	SUR	PER	CUP
							VALUE						SK3C			SC AC
001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES					Y BBB	10	50	1	999999				0.00		
	WHITE GLUE, 4 OZ. BOXES	EACH	EACH	1:1			0.3039	991150	1500	888899				0.0000*		A
	AUP: 0.5385 CUP: 0.5924						3.04		9999				N			
	These glue bottles are ideal for use in Grades 3 to 12. For K - 2, see stock item 1021, packaged in a 2 oz oversized bottle that is easier for young kids to grasp.															
001021	GLUE STICK, RED, 1/2OZ					Y A	5	100	1	1000				0.00		
	GLUE STICK, RED, 1/2OZ	EACH	EACH	1:1			0.4000	5000	20	100				0.0000*		A
	AUP: 0.4000 CUP: 0.4200						2.00		500				N			
001030	GLUE STICK, .26 OZ.					Y 0	2	40	1	9999999999				0.00		
	GLUE STICK, .26 OZ.	EA	EA	1:1			0.1509	9999999999	9999999999	9999999999				0.0000*		A
	AUP: 0.7043 CUP: 0.7043						0.30		9999999999				N			
015030	CRAYONS 8-ASSORTED COLORS PRIMARY SIZE					Y 0	50	24	1	9999				0.00		
	8-ASSORTED PRIM. CRAYONS DZ	DZ	DZ	1:1			6.4503	9999	595	9999				0.0000*		A
	AUP: 4.6244 CUP: 5.0868						322.52		9999				N			
757009	Chalk Bag - Sky Blue					Y AAA003	1	0	0	9999999999				0.00		
	Chalk Bag - Sky Blue	EACH	EACH	1:1			25.0000	9999999999	9999999999	9999999999				0.0000*		A
	AUP: 25.0000 CUP: 25.0000						25.00		9999999999				N			
757015	CHALK - ORANGE FIRE (100 STICKS/BOX)					Y AAA002	50	100	1	999				0.00		
	CHALK-ORNGE FIRE 100/BOX	BOX	BOX	1:1			10.0000	8888	99	9999				0.0000*		A
	AUP: 11.2772 CUP: 12.4049						500.00		9999				N			

Pages(Lines): 1/3 (102) 3/13/2013 12:04 PM

# Stock Catalog Request Form

The screenshot shows a software window titled "Stores" with a subtitle "02 - QSSUG WAREHOUSE" and "QSS/OASIS". The window contains a form titled "Stock Catalog (ST1010)". The form has the following fields and options:

- Warehouse: 02
- FY: 09
- Report title: Sample for Webinar
- Report type: 3 - Catalog by stock class, stock name
- Stock class range (Leave both blank for all):
  - Stock class from: [dropdown]
  - Stock class to: [dropdown]
- Print additional stock description
- Price column: 1 - Print the Chargeable Unit Price (CUP)

The status bar at the bottom of the window displays: Yr: 2009 Dist: 26 Site: 1 GS: W 3/13/2013 1:05:39 PM

# Stock Catalog Sample

View #1 - C:\Users\don\AppData\Roaming\qss\UserFiles\SVR.hp3k.qss.com.PORT.29410\Don Hemwall\Pri...

File Options

Enter search text

26 QSS STORES DISTRICT J658 ST1010 H.00.01 03/13/13 PAGE 1  
Sample for Webinar

01 Classroom Supplies

STOCK#	DESCRIPTION	UNIT	PRICE (C)
757015	CHALK - ORANGE FIRE (100 STICKS/BOX)	BOX	12.4049
015030	CRAYONS 8-ASSORTED COLORS PRIMARY SIZE	DZ	5.0868
757009	Chalk Bag - Sky Blue	EACH	25.0000
001030	GLUE STICK, .26 OZ.	EA	0.7043
001021	GLUE STICK, RED, 1/2OZ	EACH	0.4200
001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	EACH	0.5924

26 QSS STORES DISTRICT J658 ST1010 H.00.01 03/13/13 PAGE 2  
Sample for Webinar

02 Janitorial Supplies

STOCK#	DESCRIPTION	UNIT	PRICE (C)
--------	-------------	------	-----------

Pages(Lines): 1/3 (50) 3/13/2013 1:07 PM

# Issue Requisition Report Request Form

Stores 02 - QSSUG WAREHOUSE QSS/OASIS

File Options

Issue Requisitions Report (IS1100)

Warehouse:

FY:

Report title:

Extract by:

Date from:  to

Site Numbers (blank = all)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sort by:

Print surcharge data

Issue status:

Yr: 2009 Dist: 26 Site: 1 GS: W 3/13/2013 1:14:37 PM



# Issue Requisition Report Sample

View #2 - C:\Users\don\AppData\Roaming\qss\UserFiles\SVR.hp3k.qss.com.PORT.29410\Don Hemwall\PrintFiles\LSPL-20130313-J00659-O...

File Options

Enter search text

26 QSS STORES DISTRICT  
 WAREHOUSE NUMBER: 02  
 Sample for Webinar

ISSUE TRANSACTIONS J659 IS1100 H.00.05 03/13/13 PAGE 1  
 07/01/2008 TO 06/30/2009 FISCAL YEAR: 09

ISSUE#	DATE	DATE ENT	SITE	DESC	ISSUE DESCRIPTION	APPROVAL:	LEVEL 1	LEVEL 2	LEVEL 3	ACCOUNT CONTROL
052645	06/30/2009	05/19/2010	0001	BRIGHTCK	TEST	N	N	N	N	COLLAPSE BY ACCT
1. BBB	001020	WHITE GLUE, 4 OZ.	EACH	1	0.3341	0.33	0	E		
TOTAL NET:		0*	TOTAL REQUISITION		1*	0.33*	0* TOT BI COST:		0.00*	
061510	06/30/2009	06/15/2010	0001	BRIGHTCK	SAME FD RESC PY	N	N	N	N	COLLAPSE BY ACCT
1. BBB	001020	WHITE GLUE, 4 OZ.	EACH	1	0.3341	0.33	0	X		
TOTAL NET:		1*	TOTAL REQUISITION		1*	0.33*	0* TOT BI COST:		0.00*	
061610	06/30/2009	06/15/2010	0001	BRIGHTCK	test same fd resc py	N	N	N	N	COLLAPSE BY ACCT
1. 0	001030	GLUE STICK, .26 OZ.	EA	1	0.4819	0.48	0	X		
TOTAL NET:		1*	TOTAL REQUISITION		1*	0.48*	0* TOT BI COST:		0.00*	
062601	06/30/2009	06/27/2010	0001	BRIGHTCK	TEST SAME BAL SHEET AS WH	N	N	N	N	COLLAPSE BY ACCT
1. 0	001030	GLUE STICK, .26 OZ.	EA	1	0.4819	0.48	0	X		
TOTAL NET:		1*	TOTAL REQUISITION		1*	0.48*	0* TOT BI COST:		0.00*	
062602	06/30/2009	06/27/2010	0001	BRIGHTCK	TEST DIFF FUND FROM WH ACCT	N	N	N	N	COLLAPSE BY ACCT
1. BBB	001020	WHITE GLUE, 4 OZ.	EACH	1	0.3341	0.33	0	X		
2. 0	001030	GLUE STICK, .26 OZ.	EA	1	0.4819	0.48	0	X		
TOTAL NET:		1*	TOTAL REQUISITION		2*	0.81*	0* TOT BI COST:		0.00*	

Pages(Lines): 1/8 (416) 3/13/2013 1:17 PM

# Issue Summary Report Request Form

Stores 02 - QSSUG WAREHOUSE QSS/OASIS

File Options

Report request processed successfully. Job No: #J660

**Issue Requisitions Summary Report (IS1130)**

Warehouse:

FY:

Report title:

Date from:  to

Site Numbers (blank = all)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Yr: 2009 Dist: 26 Site: 1 GS: W 3/13/2013 1:22:05 PM

# Issue Summary Report Sample

View #1 - C:\Users\don\AppData\Roaming\qss\UserFiles\SVR.hp3k.qss.com.PORT.29410\Don Hemwall\PrintFiles\LSPL-20130313-J...

File Options

Enter search text

26 QSS STORES DISTRICT STORES ISSUE SUMMARY REPORT J660 IS1130 H.00.02 03/13/13 PAGE 1  
 WAREHOUSE NUMBER: 02 FISCAL YEAR: 09  
 Sample for Webinar 07/01/2008 TO 06/30/2009

SITE: 0001 NAME: BRIGHT CREEK ELEM SCHOOL

ISSUE#	DATE	DESCRIPTION	AMOUNT
052645	06/30/2009	TEST	0.33
061510	06/30/2009	SAME FD RESC PY	0.33
061610	06/30/2009	test same fd resc py	0.48
062601	06/30/2009	TEST SAME BAL SHEET AS WH	0.48
062602	06/30/2009	TEST DIFF FUND FROM WH ACCT	0.81
062603	06/30/2009	TEST SAME FUND DIFF RESC	0.33
062604	06/30/2009	TEST SAME FD DIFF RESC & PY	0.48
062605	06/30/2009	TEST 3 WAY BALANCE SHEET	0.33
062606	06/30/2009	TEST MULTI-ACCT	33.81
062701	06/30/2009	xpense imm - 3 accts 4 items	33.81
080674	06/30/2009	TEST ODOM ON I-US #7 BLANK	0.33
091087	06/30/2009	check auto copy	9.05
091089	06/30/2009	test exp immed issue for pl	0.81
091090	06/30/2009	test by SS	3.34
091097	06/30/2009	TEST PICK LIST PROCESSING	1.67
091098	06/30/2009	TEST PL PROCESS FOR ENC ISS	34.00
091100	06/30/2009	test	0.67
091101	06/30/2009	Issue for Soumya	0.33
091104	06/30/2009	TEST	0.48
091116	06/30/2009	Special Issue	16.64
091117	06/30/2009	Session 331	2.92
091127	06/30/2009	QSSUG	24.29
091128	06/30/2009	qssug	18.43
091193	06/30/2009	Example for QSSUG	70.60
091198	06/30/2009	Webinar Supplies	166.04
757001	06/30/2009	Testing Extr XFund Recs	33.81
757002	06/30/2009	Test Multi-Acct X-Fund Posting	19.71
757003	06/30/2009	Admin Test: Multi-Acct X-Fund	33.49
TOTAL FOR SITE 0001:			507.80

Pages(Lines): 0/5 (95) 3/13/2013 1:20 PM

# Stores for End-Users – Give Feedback

QSSUG PSFA Webinars 2013 - 2014

PDF 151

QSS Users Group Purchasing, Stores and Fixed Assets (PSFA) Committee co-chairs Rose Garcia of Berkeley USD and Li Crawford of Stanislaus COE have made arrangements with *Quintessential School Systems* to have the PSFA Committee following QSS webinars on a variety of purchasing, stores, and fixed asset topics.

Click on this link for the seminar and webinar schedule in PDF format: [2013-2014 QSSUG PSFA Schedule](#). Registration information is below this chart.

Date and Time (Pacific)	Webinar	Presenter / Q/A	PSFA Member Registration Cost	Non-Member Registration Cost
Tuesday October 22, 2013 10am - 12noon	<b>Stores Administration</b> <a href="#">Download flyer/registration</a> <a href="#">Download flyer</a> <b>Give Feedback</b>	Don Hemwall Mike Smith	\$0.00	\$250.00
Thursday November 14, 2013 10am - 12noon	<b>POCO (Purchase Order Change Orders)</b> <a href="#">Download flyer/registration</a> <a href="#">Download flyer</a> <b>Give Feedback</b>	Ronnie Steward Craig Grilley	\$0.00	\$250.00
Tuesday December 10, 2013 10am - 12noon	<b>End-User Routing</b> <a href="#">Download flyer/registration</a> <a href="#">Download flyer</a> <b>Give Feedback</b>	JP Hollingsworth Craig Grilley	\$0.00	\$250.00
Tuesday January 07, 2014 10am - 12noon	<b>Tips &amp; Tricks</b> <a href="#">Download flyer/registration</a> <a href="#">Download flyer</a> <b>Give Feedback</b>	Don Hemwall Duane Percox	\$0.00	\$250.00
Tuesday January 28, 2014 10am - 12noon	<b>Stores Administration</b> <a href="#">Download flyer/registration</a> <a href="#">Download flyer</a> <b>Give Feedback</b>	Don Hemwall Mike Smith	\$0.00	\$250.00
Thursday February 13, 2014 10am - 12noon	<b>Receiving</b> <a href="#">Download flyer/registration</a> <a href="#">Download flyer</a> <b>Give Feedback</b>	Ronnie Steward Craig Grilley	\$0.00	\$250.00
Tuesday April 01, 2014 10am - 12noon	<b>Stores for End-Users</b> <a href="#">Download flyer/registration</a> <a href="#">Download flyer</a> <b>Give Feedback</b>	Don Hemwall Mike Smith	\$0.00	\$250.00



# Stores for End-Users – Give Feedback

## QSSUG Stores for End Users Feedback - 04/01/2014

We appreciate your feedback. This survey takes just a few minutes. Responses are confidential and used by QSS to improve your webinar experience.

\* Required

Your Name (optional)

Your Organization (optional)

Your Job Title (optional)

Webinar Evaluation \*

Please evaluate the webinar content and presentation.

	Excellent	Good	Could be Better	Not Applicable
Effective delivery style	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Content explained with useful examples	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Clear responses to questions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Organized and managed time well	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Useful webinar handouts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Webinar / Presenter Comments

Webinar Experience using GoToWebinar (GTW) \*

	Excellent	Good	Could be Better	Not Applicable
Informative flyer and registration form	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Smooth registration process	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
GTW email notifications	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
GTW software performance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
GTW display quality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
GTW audio quality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Q&A - during presentation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Q&A - live at end of presentation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

GTW Comments

Submit

Never submit passwords through Google Forms.